

(Affiliated to Rajasthan Techinical University, Kota & Approved By AICTE, Govt. of India)
Bhankrota, Ajmer Road, Jaipur - 302 026 • Tel.: 0141-2251276, 2251247 • Fax: 0141-2251249

IQAC (Internal Quality Assurance Cell) - Compositions

S. No.	Category	Name	Designation
1	Head of the Institution	Dr. Shraddha Arya	Director
2	NAAC Coordinator	Ms. Manju Mathur	Asst. Professor
3	IQAC Coordinator	Dr. Arihant Khicha	Professor
4	Senior administrative officers nominees	Ms. Mona Bhalla	Administrative Member
		Dr. Roshan Choudhary	Administrative Member
5	Faculty Nominees	Mr. VinodTodwal	Member
		Mr. Mahesh Kumar Sharma	Member
		Mr. Nitesh Pathak	Member
		Mr. Jitendra Singh Rajawat	Member
		Ms. Anuradha	Member
		Mr. Vineet Khanna	Member
		Dr. Seema	Member
		Mr. Subhash Chandra	Member
6	Nominee from Management	Ms. Beena Singh	Chairperson
7	Nominees from Students	Ms. Varsha	Alumni Member
	and Alumni	Ms. Yashi Mehta	Student Member
8	Nominees from Employers	Dr. K.K. Lavania	Employer Member
	/Industrialists/stakeholders	Mr. Ashok Kumar Singh	Parent Member
9	Nominees from Other Institute	Dr. Ashok Kumar	Member

Director
DIRECTOR
Rajasthan College of Engineering for Women
Bhankrota, Ajmer Road
Jalpur-302026



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Ref :RCEW/IQAC/2023 Date: 09/08/2023

Notice

All the Head of departments and Dean are hereby informed that the IQAC first meeting is scheduled to be held on 12/08/2023 in Synergy Hall at 11:00 am. The brief agenda of the meeting is as follows.

Agenda:

- 1. Opening words by Chairman
- 2. Formation of IQAC Cell.
- 3. Formation of Goals / Objectives of IQAC
- 4. About Functions of IQAC.
- 5. Apply for NAAC Accreditation.
- 6. Formation of NAAC Core Committee
- 7. Review of Quality Initiatives and adoption of best practices

All concerned are requested to make it convenient to attend the meeting.

DIRECTOR Rajasthan College of Engineering for Women Bhankro'a, Ajmer Road Jalpur-302026

c.c.to:

1. All HODs

- 2. Admin. Office
- 3. Library



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Minutes of Meeting of IQAC

Minutes of IQAC meeting held on 12th August 2023 at 11:00 a.m. in the Synergy Hall of the college under the Chairmanship of Director Dr. Shraddha Arya, and attended by the following members:

S. No.	Category	Name	Designation
1	Head of the Institution	Dr. Shraddha Arya	Director
2	NAAC Coordinator	Ms. ManjuMathur	Asst. Professor
3	IQAC Coordinator	Dr. Arihant Khicha	Asst. Professor
4	Senior administrative	Ms. Mona Bhalla	Administrative Member
	officers nominees	Dr. RoshanChoudhary	Administrative Member
5	Faculty Nominees	Mr. VinodTodwal	Member
		Mr. Mahesh Kumar	Member
		Sharma	
		Mr. NiteshPathak	Member
		Mr. Jitendra Singh	Member
		Rajawat	
		Ms. Anuradha	Member
		Mr. VineetKhanna	Member
		Dr. Seema	Member
		Mr. Subhash Chandra	Member
6	Nominee from Management	Ms. Beena Singh	Chairperson
7	Nominees from Students and	Ms. Varsha	Alumni Member
	Alumni	Ms. Yashi Mehta	Student Member
8	Nominees from Employers /Industrialists/stakeholders	Dr. K.K. Lavania	Employer Member
	/ madstransts/ starenorders	Mr. Ashok Kumar	Parent Member
		Singh	
9	Nominees from Other Institute	Dr. Ashok Kumar	Member

S. No.	Agenda	Resolution	Action Taken for Implementation & Outcomes
1	Opening words by Chairman	Chairman briefed all present members on the formation of IQAC cell and it is overall responsibilities.	



2	Formation of IQAC	At the outset Director Dr. Shraddha Arya instructed to Dean to issue office order to constitute the IQAC committee	IQAC Office Order was taken out at institute dated 12/08/2023 and next Meeting of IQAC is planned on 19/08/2023.
3	Formation of Goals / Objectives of IQAC	Discussion was made in length and Goals & Objective of IQAC were decided.	 To develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution at all levels with the involvement of all stakeholders. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.
4	About Functions of IQAC	Discussion was made in length and functions of IQAC were decided.	 Optimization and integration of modern methods of teaching and learning The credibility of evaluation procedures Research sharing and networking with other institutions in India and abroad. Coordinating quality-related activities, including adoption and dissemination of good practices. Automation of Library and its facilities. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.



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5	To review the performance in various academic activities and feedback analysis	All the Academic Activities are conducted in adherence to the Academic Calendar and whether all the things are upto the mark as mentioned in lesson plans or not.	Feedback analysis is being done at regular intervals.
6	Institute's Innovations and Startups	This plan was chalked out by IQAC team	Innovation Council planned, conducted and uploaded activities reports on MIC portal. By the efforts of IIC team students participated in Smart India Hackthon 2023
7	Formation of NAAC Steering/Core Committee	It was unanimously decided that, NAAC Steering / Core Committee is to be constituted to prepare NAAC SSR.	NAAC Steering/Core Committee Office Order was taken out today i.e. 12/08/2023.consisting of key functionaries of the institute by approval of all and Ms. Manju Mathur is selected as NAAC Coordinator at institute level.
8	Review of Quality Initiatives and adoption of best practices	Summarize the best practice initiatives taken by the institute in this academic year	Members of IQAC presented the Quality Initiatives taken by IQAC.
9	Vote of Thanks	There was no more points was adjourn with vote of thanks by IQAC Coordinator	

DIRECTOR
DIRECTOR
DIRECTOR
Bhankro'a, Ajmor Road
Jalpur-302026

Copy to: 1. Chairman

2. All Concerned



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IQAC (Internal Quality Assurance Cell) - Compositions

S. No.	Category	Name	Designation
1	Head of the Institution	Dr. Shraddha Arya	Director
2	NAAC Coordinator	Ms. ManjuMathur	Asst. Professor
3	IQAC Coordinator	Dr. Arihant Khicha	Professor
4	Senior administrative officers nominees	Ms. Mona Bhalla	Administrative Member
		Dr. RoshanChoudhary	Administrative Member
5	Faculty Nominees	Mr. VinodTodwal	Member
		Mr. Mahesh Kumar Sharma	Member
		Mr. NiteshPathak	Member
		Mr. Jitendra Singh Rajawat	Member
		Ms. Anuradha	Member
		Mr. VineetKhanna	Member
		Dr. Seema	Member
		Mr. Subhash Chandra	Member
6	Nominee from Management	Ms. Beena Singh	Chairperson
7	Nominees from Students	Ms. Varsha	Alumni Member
	and Alumni	Ms. Yashi Mehta	Student Member
8	Nominees from Employers	Dr. K.K. Lavania	Employer Member
	/Industrialists/stakeholders	Mr. Ashok Kumar Singh	Parent Member
9	Nominees from Other Institute	Dr. Ashok Kumar	Member

DIRECTOR
Rajasthan College of Englineering for Women
Bhankro a, Ajmor Road



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Ref :RCEW/IQAC/2023 Date : 19/12/2023

Notice

All the Head of departments and Dean are hereby informed that the IQAC first meeting is scheduled to be held on 20/12/2023 in Synergy Hall at 11:00 am. The brief agenda of the meeting is as follows.

Agenda:

- 1. Opening words by Chairman
- 2. Review of meeting held on 12/08/2023
- 3. Apply for NAAC Accreditation.
- 4. To review the performance in various academic activities and feedback analysis
- 5. Institute's Innovations and Startups

All concerned are requested to make it convenient to attend the meeting.

Director Director

Rajasthan College of Engineering for Women
Bhankrota, Ajmer Road

Halpur-302026

c.c.to:

- 1. All HODs
- 2. Admin. Office
- 3. Library



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Minutes of Meeting of IQAC

Minutes of IQAC meeting held on 20th December 2023 at 11:00 a.m. in the Synergy Hall of the college under the Chairmanship of Director Dr. Shraddha Arya, and attended by the following members:

S. No.	Category	Name	Designation
1	Head of the Institution	Dr. Shraddha Arya	Director
2	NAAC Coordinator	Ms. ManjuMathur	Asst. Professor
3	IQAC Coordinator	Dr. Arihant Khicha	Asst. Professor
4	Senior administrative	Ms. Mona Bhalla	Administrative Member
	officers nominees	Dr. RoshanChoudhary	Administrative Member
5	Faculty Nominees	Mr. VinodTodwal	Member
		Mr. Mahesh Kumar	Member
		Sharma	
		Mr. NiteshPathak	Member
		Mr. Jitendra Singh	Member
		Rajawat	
		Ms. Anuradha	Member
		Mr. VineetKhanna	Member
		Dr. Seema	Member
		Mr. Subhash Chandra	Member
6	Nominee from Management	Ms. Beena Singh	Chairperson
7	Nominees from Students and	Ms. Varsha	Alumni Member
	Alumni	Ms. Yashi Mehta	Student Member
8	Nominees from Employers /Industrialists/stakeholders	Dr. K.K. Lavania	Employer Member
	/ madeiranots/ statemorders	Mr. Ashok Kumar	Parent Member
		Singh	
9	Nominees from Other Institute	Dr. Ashok Kumar	Member

S.	Agenda	Resolution	Action Taken for
No.			Implementation & Outcomes
1	Opening words by Chairman	Chairman briefed all present members on the formation of IQAC cell and it is overall responsibilities.	



2	Formation of IQAC	At the outset Director Dr. Shraddha Arya instructed to Dean to issue office order to constitute the IQAC committee	IQAC Office Order was taken out at institute dated 12/08/2023 and next Meeting of IQAC is planned on 19/08/2023.
3	Formation of Goals / Objectives of IQAC	Discussion was made in length and Goals & Objective of IQAC were decided.	 To develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution at all levels with the involvement of all stakeholders. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.
4	About Functions of IQAC	Discussion was made in length and functions of IQAC were decided.	 Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. Organization of workshops, seminars on quality related themes and promotion of quality circles. Administering Feedback Mechanism for the College. Optimization and integration of modern methods of teaching and learning



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5	To review the performance in various academic activities and feedback analysis	All the Academic Activities are conducted in adherence to the Academic Calendar and whether all the things are upto the mark as mentioned in lesson plans or not.	Feedback analysis is being done at regular intervals.
6	Institute's Innovations and Startups	This plan was chalked out by IQAC team	Innovation Council planned, conducted and uploaded activities reports on MIC portal. By the efforts of IIC team students participated in Smart India Hackthon 2023
7	Formation of NAAC Steering/ Core Committee	It was unanimously decided that, NAAC Steering / Core Committee is to be constituted to prepare NAAC SSR.	NAAC Steering/Core Committee Office Order was taken out today i.e. 12/08/2023.consisting of key functionaries of the institute by approval of all and Ms. Manju Mathur is selected as NAAC Coordinator at institute level.
8	Review of Quality Initiatives and adoption of best practices	Summarize the best practice initiatives taken by the institute in this academic year	Members of IQAC presented the Quality Initiatives taken by IQAC. • • Preparation of AQAR for the AY 2023-24. • PO attainments reports and ATRs for the student's batch 2020-24.
9	Vote of Thanks	There was no more points was adjourn with vote of thanks by IQAC Coordinator	

DIRECTOR
DIRECTOR
Bhankro'a, Ajmer Road
Jajpur-302026

Copy to: 1. Chairman

2. All Concerned



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Ref :RCEW/IQAC/2023 Date : 05/02/2024

Notice

All the IQAC members are hereby informed that the IQAC meeting is scheduled to be held on 07/02/2024 in Synergy Hall at 11:00 am. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

Agenda:

- 1. IQAC committee addressed by the newly appointed Director as a head of institution.
- 2. Confirmation and Review of minutes of meeting held on 20/12/2023
- 3. Action taken report of IQAC meeting held on 20/12/2023
- 4. Self-introduction of the members
- 5. Virtual Nodal Centre
- 6. Review of institutional committees
- 7. Planning of NSS activities
- 8. Preparation of Course File, POs, PEOs and PSOs of all department.

All concerned are requested to make it convenient to attend the meeting.

Director

Copy to: 1. Chairman

2. All Concerned





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Minutes of Meeting of IQAC

Minutes of IQAC meeting held on 7th February 2024 at 11:00 a.m. in the Synergy Hall of the college under the Chairmanship of Director Dr. Vinod Kumar, and attended by the following members:

S. No.	Category	Name	Designation
1	Head of the Institution	Dr. Vinod Kumar	Director
2	NAAC Coordinator	Dr. Swati Saxena	Professor
3	IQAC Coordinator	Dr. Arihant Khicha	Professor
4	Senior administrative	Ms. Mona Bhalla	Registrar-Member
4	officers nominees	Dr. Roshan Choudhary	Chief Proctor- Member
		Dr. Subhash Chandra	Member
		Mr. Vinod Todwal	Member
		Mr. Mahesh Kumar Sharma	Member
	Faculty Nominees	Mr. Anshul Mathur	Member
5		Mr. Roshan Jain	Member
		Ms. Anuradha	Member
		Mr. Vineet Khanna	Member
		Dr. Swati Saxena	Member
		Ms. Manawati	Member
6	Nominee from Management	Ms. Beena Singh	Chairperson
7	Nominees from Students and	Ms.Swati Soni	Alumni -Member
/	Alumni	Ms. Chanchal	Student - Member
	N : 6 F 1	Mr. Ramana TSV	Employer- Member
8	Nominees from Employers /Industrialists/stakeholders	Mr. Amit Seth	Industrialist- Member
	/ Industrialists/ statementalis	Mr. Vineet Agarwal	Parent- Member
9	Nominees from Other Institute	Dr.Naveen Singhal	Principal RPC-Member

S. No.	Agenda	Resolution	Action Taken for Implementation & Outcomes
1	Welcome and addressal	At the outset, Dr.Vinod Choudhary introduced himeslef as a member of IQAC Cell and all the members summarized their roles and responsibilities to him.	
2	Confirmation and Review of minutes of meeting held on	Thorough discussion was made, review is taken and minutes of first IQAC	



	12/08/2023	unanimously approved	
3	Action taken report of IQAC meeting held on 12/08/2023	Chairman of IQAC read the progress report of action taken and outcomes of meeting held on 12/08/2023	
4	Introduction speeches by IQAC Coordinator	IQAC coordinator introduced all present members to the goals, objectives, functioning and monitoring mechanism of IQAC as per NAAC guidelines.	
5	About deciding IQAC Monitoring Mechanism	The institution need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC.	It was decided that IQAC should conduct meeting to review and check all the functions and objectives which was decided earlier on quarterly basis. And take the corrective measures as per requirements
6	Virtual Nodal Centre	IQAC Suggested to seek approval for Virtal Labs	RCEW approved as Virtual Lab Nodal Centre by IIT Roorkee.
7	Review of institutional committees	Responsibilty handed over to IQAC Head	All the institutional committees are being monitored. At least two meetings are being conducted by each committee. • Women Development Cell • Examination Committee • Anti Sexual Harassment Cell • Admission Committee • Grievance Redressal Cell • Student Welfare Committee • Anti Ragging Committee • Extra Curricular Activities Committee • Internal Complaints Committee • Internal Complaints Committee • Planning and Evaluation Committee • SC/ST Committee • Transport Committee • OBC Committee • Library Committee • Finance Committee • Academic Audit Committee



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8	Planning of NSS activities	Responsibilty handed over to NSS coordinator	NSS coordinator presented the plan of NSS activities for the current session.
9	Vote of Thanks	There was no more points was adjourn with vote of thanks by IQAC Coordinator	

Director DIRECTOR
Director College of Engineering for Women Bhankrota, Ajmer Road
Jaipur-302026

Copy to: 1. Chairman

2. All Concerned



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Ref :RCEW/IQAC/2023

Date: 27/05/2024

Notice

All the IQAC members are hereby informed that the IQAC meeting is scheduled to be held on 29/05/2024 in Synergy Hall at 11:00 am. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

Agenda:

- 1. Confirmation and Review of minutes of meeting held on 07/02/2024
- 2. Action taken report of IQAC meeting held on 057/02/2024
- 3. Self-introduction of the members
- 4. IQAC Recommendations
- 5. Review of institutional committees
- 6. Conduction of Faculty Development Program (FDP) in each semester
- 7. Research Promotion Policy
- 8. Preparation of Course File, POs, PEOs and PSOs of all department.

All concerned are requested to make it convenient to attend the meeting.

Director Bhankrota, Aimer Road

Copy to: 1. Chairman

2. All Concerned



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Minutes of Meeting of IQAC

Minutes of IQAC meeting held on 14th October 2023 at 11:00 a.m. in the Synergy Hall of the college under the Chairmanship of Director Dr. Shraddha Arya, and attended by the following members:

S. No.	Category	Name	Designation
1	Head of the Institution	Dr. Vinod Kumar	Director
2	NAAC Coordinator	Dr. Swati Saxena	Professor
3	IQAC Coordinator	Dr. Arihant Khicha	Professor
4	Senior administrative	Ms. Mona Bhalla	Registrar-Member
4	officers nominees	Dr. Roshan Choudhary	Chief Proctor- Member
	Faculty Nominees	Dr. Subhash Chandra	Member
		Mr. Vinod Todwal	Member
		Mr. Mahesh Kumar Sharma	Member
		Mr. Anshul Mathur	Member
5		Mr. Roshan Jain	Member
		Ms. Anuradha	Member
		Mr. Vineet Khanna	Member
		Dr. Swati Saxena	Member
		Ms. Manawati	Member
6	Nominee from Management	Ms. Beena Singh	Chairperson
7	Nominees from Students and	Ms.Swati Soni	Alumni -Member
/	Alumni	Ms. Chanchal	Student - Member
	Nominees from Employers /Industrialists/stakeholders	Mr. Ramana TSV	Employer- Member
8		Mr. Amit Seth	Industrialist- Member
		Mr. Vineet Agarwal	Parent- Member
9	Nominees from Other Institute	Dr.Naveen Singhal	Principal RPC-Member

S. No.	Agenda	Resolution	Action Taken for Implementation & Outcomes
1	Confirmation and Review of minutes of meeting held on 12/08/2023	Thorough discussion was made, review is taken and minutes of first IQAC unanimously approved	
2	Action taken report of IQAC meeting held on 12/08/2023	Chairman of IQAC read the progress report of action taken and outcomes	



		of meeting held on 12/08/2023	
3	Introduction speeches by IQAC Coordinator	IQAC coordinator introduced all present members to the goals, objectives, functioning and monitoring mechanism of IQAC as per NAAC guidelines.	
4	About deciding IQAC Monitoring Mechanism	The institution need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC.	It was decided that IQAC should conduct meeting to review and check all the functions and objectives which was decided earlier on quarterly basis. And take the corrective measures as per requirements
5	Virtual Nodal Centre	IQAC Suggested to seek approval for Virtal Labs	RCEW approved as Virtual Lab Nodal Centre by IIT Roorkee.
8	Research Promotion Policy	The IQAC actively participated in the meetings aimed to generate various research promotions policies/measures.	Various conferences and paper publications journals are planned to make research promotions.
9	IQAC Recommendations	Conduction of series of sessions on : Outcome Based Education and CO-PO attainment — Sept 2023 Understanding Students Behavioural Problems Through Mentoring — Nov 2023 Effective Pedagogy through ICT — Jan 2024 Research & Development and Consultancy — Mar 2024 Curriculum	The mentioned measures were taken into consideration and measures were taken for smooth implementation of the same.



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		Framework and	
		Credits as per	
		National Education	
		Policy – May 2024	
10	Conduction of	HODs need to organize &	Conduction of FDP Programs:
	Faculty	submit the reports of their	CE:2
	Development	respective departments	CSE: 3
	Program (FDP) in		ECE: 1
	each semester		
11	Vote of Thanks	There was no more points	
		was adjourn with vote of	
		thanks by IQAC	
		Coordinator	

Director Bhankrota, Almer Road
Japur-302026

Jainur-302026

Copy to: 1. Chairman

2. All Concerned